

06/26

**MINUTES OF AN ORDINARY MEETING OF NEYLAND TOWN COUNCIL HELD ON MONDAY 2ND
FEBRUARY 2026, 7.00PM AT NEYLAND COMMUNITY HUB**

This meeting was recorded.

IN ATTENDANCE: Cllr. P Hay (Mayor)

Cllr. A Phelan
Cllr. M Harry
Cllr. E Phelan
Cllr. S Hancock
Cllr. D Matthews
Cllr. A Richards

Miss. Libby Matthews – Town Clerk & RFO

APOLOGIES: Cllr. L Gent & Cllr. A Thomas

ALSO IN ATTENDANCE: Members of the public.

Meeting Opened: 7.00pm

**4619 - DECLARATIONS OF INTEREST FROM MEMBERS REGARDING THE BUSINESS TO BE
TRANSACTIONED**

Name:	Interest:	Agenda item(s):
Cllr. M Harry	Personal; Non-paid Director of Neyland CIC	N/A
Cllr. S Hancock	Personal; County Councillor, Local Authority Governor.	N/A

4620 – REPRESENTATION BY MEMBERS OF THE PUBLIC limited to 15 minutes)

Members of the public had attended to discuss a serious traffic collision which had occurred the previous evening, whereby a vehicle had crashed across a public pavement and into a residential property due to speeding. The members of the public lived in the area and advised that this was another accident in a long line of accidents caused at this particular junction/corner, before someone gets seriously hurt. Members of the public also brought camera footage of the accident happening from their home security systems. Council unanimously agreed that this was a particularly dangerous part of road, which could have dire consequences should this matter not be addressed immediately. Cllr. Hancock advised he was more than happy to address Pembrokeshire County Council directly, as well as the Clerk, on behalf of NTC and Neyland residents.

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Statement from the Mayor

On 15th & 16th January 2026, the Adjudication Panel for Wales (APW) held a tribunal hearing, APW/005/2024-025/CT, at Haverfordwest County Courts.

The Respondent at this hearing was the then Neyland Town Councillor, David Devauden. At the conclusion of the Tribunal, it was the unanimous decision of the Panel that the behaviour of Councillor David Devauden had breached the Code of Conduct for Councillors on a multitude of occasions.

By unanimous decision, the Tribunal Panel concluded that Councillor David Devauden should be disqualified from acting as a Councillor, or representative, of any authority, taking immediate effect, to run for a period of four years.

As a guide to the seriousness of David Devauden's behaviour, the maximum penalty the APW can bestow is a 5 year disqualification.

4621 - TO APPROVE THE MINUTES OF THE ORDINARY MEETING 07.01.2026

There were no amendments requested for the minutes.

Proposal: To approve the minutes of the Ordinary Meeting of Council 07.01.2026

Proposed: Cllr. M Harry

Seconded: Cllr. E Phelan

6 in favour, 1 abstention.

RESOLVED: MINUTES OF THE MEETING OF COUNCIL 07.01.2026 ARE APPROVED AS A TRUE RECORD.

4622 - MATTERS ARISING

- 01/26 – (4607) Cllr. Hay briefly reiterated the concerns of Mr. Davies from the previous meeting, that he agrees that Council should show more effort in public facing events.
- 02/26 – (4609) Cllr. Hay confirmed that the HOPE donation had been agreed by all parties, and that the Clerk was to arrange a meeting at HOPE to hand over the donation, along with a representative of Neyland Community Hub. Cllr. Hancock also advised he would attend as patron of HOPE Therapy Centre.
- 02/26 – (4610) Cllr. Hay advised Council that he had seen little to no bad behaviour at the MUGA recently, which is a very positive sign. Cllr. Hay also advised he had further emailed PCC to remind them that there are still paving slabs to be removed and trees to be trimmed.
- 03/26 – (4610) It was advised that work on the ARAP needs to commence at the earliest opportunity.
- 03/26 – (4611) Cllr. Hay asked the Clerk if the precept for 2026/27 had been sent to PCC. The Clerk confirmed that this had been done.
- 03/26 – (4612) The Clerk confirmed that the Rowing Club had received their Community Enhancement Grant and were thoroughly grateful.
- 04/26 – (4613) The Clerk advised she had not yet met with PCC regarding the Honeyborough Green Pump, but that she had a meeting scheduled for 17.02.26, 9.00am, should any Councillor wish to attend.
- 05/26 – (4615) The Clerk advised that there was not yet an update on the Salt Bins, but that she would continue to monitor and replenish the salt levels as needed. There was further discussion on

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any additional priority area's in Neyland that would benefit from a Salt Bin installation.
05/26 – (4616) The Clerk advised that the Bench Plaque had been confirmed and ordered.

4623 – ONGOING MATTERS

- a. **Public Toilets** – The Clerk confirmed that she had received an email from our solicitors advising That matters regarding the CAT for the Public Toilets was progressing as expected, and an update should be available mid-late February
- b. **Belle Vue Field** – The Clerk shared an email from the solicitors advising that PCC were reluctant to continue with the dedication of the field into Fields in Trust due to the significant issues and delays this has caused so far, along with the fact that the lease agreement will secure the field for as long as the lease is valid. The Clerk was asked to confirm with our solicitors the security of the lease, along with any benefits Fields in Trust may offer.

4624 – TO PROPOSE THE ADDITION OF AN ANNUAL CLERK'S REPORT DURING THE AGM

Cllr. A Phelan had brought this to Council as he explained that this was a common practice in many Councils and felt it would be a good addition to the AGM. The report would include an overview of finances, committee meetings, grants awarded, donations awarded, events etc for the year. The Clerk agreed this was something she would be more than happy to do.

Proposal: To adopt a 'Clerk's Report' into the AGM Agenda

Proposed: Cllr. A Phelan

Seconded: Cllr. M Harry

All in favour.

RESOLVED: THE CLERK TO PRODUCE AN ANNUAL REPORT TO BE SHARED AT THE AGM

4625 – NTC CALENDAR DATES FOR 2026

The following calendar dates were set for 2026:

1. Easter Puzzle Trail – Monday 30th March – Friday 3rd April
2. Easter Egg Hunt – Friday 3rd April
3. Mayor's Civic Service – Sunday 26th July
4. Fireworks Display – Sunday 1st November
5. Christmas card competition (schools) – mid November
6. Santa's Sleigh Run & Grotto – Friday 4th December

4626 – PEMBROKESHIRE COUNTY COUNCIL IMPACT FUNDING

The newly announced Pembrokeshire County Council Impact Funding Scheme was brought to the meeting to discuss potential projects throughout Neyland. There were suggestions for a path and lights in the playpark, the renewal of the railings in Cambrian Road, select projects for the youth etc. Council were tasked to come up with idea's to be submitted on behalf of NTC for the funding and they were to be brought to the next meeting to be discussed.

4627 - PAYMENTS TO BE APPROVED AND FINANCIAL UPDATE

Council had been circulated, ahead of the meeting, a list of expenditure for January 2026 totalling £11,941.81, a list of income totalling £2,979.71 (Fireworks Donations & bank interest), a copy of the Bank Statement and a full Bank reconciliation, which showed no discrepancies.



Bank Statement Jan
2026.pdf



All Banks Reconciled
Jan 26.pdf



Income Jan 2026.pdf



Payments Jan
2026.pdf

Council had been circulated, ahead of the meeting, a list of payments for approval totalling £10,029.37.



Payments for
Authorisation.xlsx

Proposal: Payments are approved and financial information is accepted.

Proposed: Cllr. E Phelan

Seconded: Cllr. D Matthews

All in favour.

RESOLVED: PAYMENTS ARE APPROVED TO BE MADE AND FINANCIAL INFORMATION IS ACCEPTED.

Cllr. Hay queried whether the Christmas Lights contract was due to be renewed this year, or next year. The Clerk advised she believed it was next year, however, she would check on this. Council were also advised that our electrician, Barrie Jones, will be invited to a meeting to discuss the Christmas Lights for the coming years.

4628 - CLERK'S REPORT

The Clerk reported the following to Council:

- 1. Potholes** – The Clerk advised that the pothole at Wood Lane had been repaired and that PCC had confirmed they would be looking into repairing the reported potholes at the Cenotaph and the corner of Kensington Road leading to High Street.
- 2. Laptop Update** – The Clerk confirmed the purchase of a new laptop, with set up, as well as 3 years cloud backup and 3 years McAfee security.
- 3. PCC incorrect invoice** – The Clerk advised Council that an incorrect invoice had been issued by PCC regarding the cost of erecting and removing the town Christmas Tree. She further advised that she had spotted the mistake and the invoice was to be rectified.
- 4. Vacancy Advertisement** - The Clerk asked if Council were happy for her to go ahead and advertise the current vacancies at NTC. There was some discussion on the timing of the advertisement, but it was ultimately agreed to go ahead and advertise.
- 5. Sanguinet Visit** – The Clerk advised that she had received an email from Mr. D McGarvie regarding an upcoming visit from the Sanguinet committee, reaching out for potential assistance with travel expenses and/or participation in any activities organised. Council discussed and

whilst NTC are not in a position to assist with airport transfer costs, we would be more than happy to participate and help financially assist any planned activities for the committee.

4629 – MAYOR’S UPDATE

- 1. Rededication of the Anchor ceremony** – Attended the ceremony on 27th January. The ceremony was organised by Haverfordwest Town Council and represents the anchor presented to the Town on the closure of the US Naval Facility at Brawdy 1996.
- 2. Waterston Liaison Committee** - The committee are progressing a part-time engineering educational opportunity for secondary school children in Waterston, Milford Haven and Neyland areas. Dragon LNG are putting funds towards the locality as part of their construction of three large wind turbines in the area. When more information is available, it will be a good idea for the Town Council to get involved in advertising to eligible youngsters and their families.

4630 – EXCHANGE OF INFORMATION AT THE DISCRETION OF THE MAYOR

There was no information to be exchanged by members of Council.

4631 – DATE OF NEXT MEETING

The date of the next meeting was set for Monday 2nd March 2026.

Meeting Closed:

Signed: (Mayor/Chair)

Signed: (Clerk/Proper Officer)

Date: